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Goldfields Baptist College

PARENT AND COMMUNITY CODE OF CONDUCT

Expectations/Requirements

- Parents/carers and community members are expected to maintain extremely high standards of personal conduct while on-campus at the College, and/or when in the presence of students and other members of the College community. This includes (but is not limited to) the use of appropriate language, not engaging in conduct that is aggressive, harassing, violent, confrontational, lewd or disrespectful, and ensuring conduct does not disrupt the safety, wellbeing or learning of students.
- Parents/carers and community members must not use social media to criticise or denigrate any member of the College community.
- Parents/carers and community members must abide by this Code of Conduct, and should also conduct themselves in accordance with all College policies and procedures, equal opportunity and respectful workplace requirements, and all relevant legislation at all times while on-campus or at College activities/events.
- On arrival, with the exception of student pick up and drop off, parents/carers and community members should sign in at Reception, where they may be provided with a Visitor Pass (which they must wear in an easily visible location).
- Parents/carers and community members should not enter or make brief appearances in classrooms unless they are being escorted by a staff member, or have been invited to do so by the classroom teacher. Unfortunately, parents'/carers' and community members' presence on campus during the school day can be quite disruptive to student learning, so should not take place unannounced.
- Parents, carers, community members and/or students are not permitted to be on the College campus after hours or on weekends, without invitation.
- Parents/carers and community members are reminded that compliance with all College policies is a condition of enrolment at Goldfields Baptist College. This means that parents/carers cannot, under any circumstances, remove consent for their child to be bound by any College policies, except by withdrawal from the College.

Child Protection and Student Safety

- Parents/carers and community members should not be in any isolated area with any student, unless a staff member is present, irrespective of family or personal relationships with the student.
- When taking photographs or videos of their children at College events or special occasions, it is commonplace to capture other students in footage. Parents/carers and community members should be sensitive to the safety of the students and staff at the College, so must not publicly share or distribute images of students and staff members without their (or their parents', as appropriate) permission. Parents/carers and community members should consider blurring or cropping others out of images and footage of their child/ren, particularly before uploading, sharing or otherwise distributing images or footage.

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- Parents/carers and community members should not give food or other items to students (other than their own children) without approval by, and in the presence of, a College staff member or the student's parents/carers.
- When parents/carers and community members are on-campus, any music, radio or media broadcasts that are audible to students (via devices or the parent's/carer's vehicle) must not contain profanity or obscenity and must be appropriate for a school environment, to the judgement of the College Executive.
- While at the College, or attending a College activity, parents/carers and community members must refrain from swearing or discussing content amongst themselves that would be considered inappropriate by the College Executive, if overheard by students.

Health and Safety

- Parents/carers and community members have a responsibility to ensure that their activities do not place their own safety at risk, or the safety of others.
- As part of a shared commitment to safeguarding students and others, parents/carers and community members should alert College staff to any genuine risk or threat to the health and safety of others that they see or perceive.
- In the event of an evacuation or lockdown, parents/carers and community members should first follow the procedure on the rear of their Visitor Pass, if they have been issued one, and follow lawful directions by staff, who will be identifiable by high-visibility safety vests.
- Any incidents, accidents, hazards or injuries must be reported to the College Business Manager or another member of staff as soon as possible.
- **If first aid assistance is required, parents/carers and community members should contact Reception (located in the Administration building) or telephone (08) 9022 7535, or any other member of staff.**

Use of Alcohol, Drugs or Tobacco

- Parents/carers and community members must not attend the College while under the influence, or in possession, of alcohol or illicit drugs, or under the influence of medication or other drugs that may pose a risk to the health and safety of students and others.
- Parents/carers and community members are not permitted to have alcohol, drugs, tobacco or any 'vape' products on their person whilst on-campus.
- Goldfields Baptist College is smoke-free. Parents/carers and community members are not permitted to smoke or 'vape' on-campus (including in vehicles that are on-campus) and are requested to smoke or 'vape' off-campus, only at a distance that does not pose a risk of smoke or 'vape' blowing or drifting into the presence of students. This expectation that smoking or 'vaping' is at a distance that does not pose a risk of smoke or 'vape' blowing or drifting into the presence of students also applies at College events that are off-campus.

Access to Toilets

- Access to student toilets/bathrooms is unacceptable for all adult visitors on the College campus, except with the express permission of the College Executive.
- If a parent's or carer's enrolled child requires assistance in the toilets, the parent or carer should seek the assistance of a staff member to seek approval and ensure no other students are present in the student facility. If a parent's or carer's non-enrolled child (e.g. a younger

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sibling) requires assistance in the toilet, the parent or carer should approach a staff member to get approved access to a staff facility.

- With the exception of the shared-facility toilets in the College Hall during events, parents/carers and community members should only use staff toilets while on-campus, with the approval of staff members.

Separated Families

- Where some students have parents who are separated or divorced, parents/carers and community members should not seek to involve the College in any parental dispute or disagreement that may arise.
- Parents/carers and community members should not approach the College to make judgements about any claims made against other parties in a family dispute. The College will not advocate for either party, nor act in the interests of one party above another; the College's priority and advocacy remains with and for students.
- If parents/carers or community members request information themselves or via their legal representation, the College may comply by sharing requested information with all involved parties.

Non-Compliance with the Code of Conduct

If parents/carers or community members fail to observe this code, or the conditions set out in the Enrolment Conditions after being warned about a breach, the College may:

- issue a final letter of warning;
- limit access to a staff member or staff members;
- limit access to College property, College facilities or sporting or other College events; or
- cancel a family's enrolment.

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